


Model United Nations Club

February 23, 2011

Dear parents of MUN Club members,

The members of the Model United Nations Club are very excited to be traveling to BEIMUN XVIII in two weeks. They have been busy preparing for this conference by researching world issues and practicing debates. The teachers are proud of their efforts and very happy that these students will represent our school at the conference. Thank you for supporting your child's efforts in the MUN program.

The details of the conference and travel costs are listed below. Your cooperation in meeting the payment details is greatly appreciated. Funds can be handed directly to Mr. Robinson. A copy of this letter, as well as general information about the MUN program, can be found at the MUN Club wiki. <http://munhz.wikispaces.com>

Name of Conference	Beijing International Model United Nations (BEIMUN)	
Conference Dates	Friday, March 11, to Sunday, March 13.	
Conference Web Address	www.beimun.net	
Teachers traveling with students	Stephen Bailey Thomas Robinson will join the trip on Friday and Saturday Francis Spiekerman will travel to Beijing with the group and spend some time at the conference.	
Dates of Travel	Thursday, March 10	Monday, March 14
Travel Details	Depart HIS at 9:00 am via school van. Depart Hangzhou at 10:50 am on Flight MU5163. Arrive in Beijing at 1:00 pm. Shuttle to hotel. After registering at the conference, the group will likely go downtown to a famous mall for dinner and relaxing.	The conference ends on Sunday, but we will go sightseeing in Beijing on Monday. Students will check out of the hotel, store their luggage, and go on an outing that includes lunch. Depart Beijing Capital Airport at 7:00 pm on flight CA1710. Arrive in Hangzhou at 9:10 pm. A school van will return us to HIS shortly before 10:00 pm.
Hotel Details	Crowne Plaza Sun Palace Beijing No. 12 Qisheng Middle Road North East 3 rd Ring Yunnan Dasha Chaoyang District, Beijing Tel 86-10-6429-8888	 CROWNE PLAZA SUN PALACE BEIJING 北京新云南皇冠假日酒店
Students attending the conference	Grade 12: Iikka Pirhonen Grade 11: Shaun Chen, Maaïke Spiekerman Grade 10: Carolin Lohbeck Grade 9: Isaac Bender Grade 7: Maddie Hah	

The total costs for this conference are:

Registration	1150 RMB – this was paid by the students in December.
Return Flight	1000 RMB
Hotel Rooms	2150 RMB
Supervision Fee	150 RMB
Sightseeing Cost	estimated 150 RMB, can be brought on trip as cash.

Please remit 3300 RMB for hotel/flight/supervision as soon as is convenient.

The school will cover the teacher's travel expenses – hotel and flight. Students will need to bring some spending money for meals (see below).

The following is a list of items that are needed for a Model United Nations trip.

Passport	A passport is needed to check in to the hotel. Passports will be collected and held by the teachers and then returned to students at the end of the trip.
Suggested 75 RMB per day for food and incidentals.	Breakfasts are provided by the hotel, and lunch is provided by the conference. at the hotel at a cost of 25 RMB per person. Dinner on Saturday will be supplied by the conference at a canteen. On Thursday night and Sunday night the students will be near some shops and may want to have some money on hand.
Business attire for the conference	Male delegates are expected to wear a suit jacket, tie and dress shoes, not sneakers. Female delegates may wear a nice blouse with sweater or a suit with pants or skirt.
Paper and pen, and some schoolbooks.	During the conference, students write notes. Also, many papers are handed to them. It is helpful to have a folder or binder to manage all of this material. Students are also required to manage their schoolwork during their absence.
A USB flash drive	At the conference, students combine the resolution they have written with other delegates' resolutions. An electronic copy of their resolution is essential.
Warm clothes and a warm coat.	The weather in Beijing is very changeable at this time of year. Last year, it snowed at the time of the conference. Students should bring their winter clothing and can expect colder temperatures than we experience in Hangzhou. We'll check the weather before we travel, because it can also be mild in Beijing at this time of year.
Students are responsible for any electronic equipment they bring. The use of MP3 players is not allowed during the conference hours. Computers are supplied at the school for doing the normal work required of the conference, such as combining resolutions with those written by other delegates.	

Thank you, again, for supporting your child's participation in MUN. If you have any question, please contact me at the school or through hismun@scischina.org.

Sincerely,

Thomas Robinson
HIS MUN Coordinator